

# Takapuna Normal Intermediate School



## Student Computer and Internet Use Agreement Terms and Conditions

### 1. I understand that:

- i. The only purpose for school computers and other information technology resources is to support teaching and classroom learning.
- ii. The school will do its best to keep me safe while I use global information systems such as the computer and the Internet. (Takapuna Normal Intermediate School currently uses Dan's Guardian, as a form of protection. This stops users accessing a wide range of unsavoury sites. For more information see <http://dansguardian.org/>).
- iii. I know that I am not permitted to access material through the Internet that is offensive (e.g. pornographic), dangerous, inappropriate at school, or illegal. I am forbidden to pass on such material by copying, storing or printing it.
- iv. I may use the Internet or e-mail at school if there is a teacher supervising me.
- v. If I use e-mail at school, I am not permitted to send any messages that are offensive, dangerous, inappropriate at school, or illegal.
- vi. I am not permitted to download any material to school computers.

### 2. I agree to:

- i. Take care of information technology resources, such as computers/laptops and audio visual equipment.
- ii. Be careful with equipment and furniture.
- iii. Respect the copyrights of software that prohibit copying.
- iv. Use only school software on school computers.
- v. Be considerate of other users.
- vi. Share available equipment.
- vii. Be careful not to waste computer resources such as paper etc.
- viii. Avoid disruption of any computer or network.
- ix. Take care not to scan or display graphics, record or play sounds, or type messages that could cause offence to others.
- x. Remove immediately from the screen any material that would not be allowed at school that I may accidentally come across, and tell the teacher right away.
- xi. Ask permission for use of CD/DVD/Memory Stick etc. to be used on school computers.

### 3. I understand I need to be responsible for privacy and security:

- i. I will not give anyone on the Internet information about myself or anyone else. This includes addresses, phone numbers, photographs and/or credit card information.
- ii. I will tell a teacher if I come across a virus or security problem.
- iii. I will keep my password private and not share password information with anyone else.
- iv. I will not access or damage files belonging to any other student in the school.
- v. I will respect the privacy of other students.

# Takapuna Normal Intermediate School



**Student:** I understand and will abide by the agreement. I accept that if I violate any of the above terms or conditions in this Agreement, school disciplinary action and/or legal action may be taken.

\_\_\_\_\_  
Student's name in full

\_\_\_\_\_  
Student signature

## **Parent / Caregiver Undertaking**

As parent / guardian of this student I have read the Terms and Conditions for Internet access. I understand that this access is designed for educational purposes and Takapuna Normal Intermediate School has taken available precautions to eliminate controversial material. However, I also recognise it is impossible for Takapuna Normal Intermediate School to restrict access to all controversial materials and I will not hold the school or the staff responsible for any material acquired on the network.

I further understand that access to this service may be denied if the Terms and Conditions of the Agreement are breached.

\_\_\_\_\_  
Parent / Caregiver signature

\_\_\_\_\_  
Date